

Elouise Arthur

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Summary of Qualifications

Fifteen years experience in electronic assembly. Proficient in sub and final assembly, test, and inspection of electronic components, including printed circuit boards, wiring, and other products.

Skilled in operating various hand tools and computerized machinery, including assembling and handling simple to complex production operations.

Experience

Electronic Assembly/Machining

- Assembled and built printed circuit boards and automotive parts from blueprints and schematics using soldering iron, gages, and various other hand tools.
- Operated exhaust machine and made minor repairs and adjustments to Bradley Allen computer to maintain production goals and minimize downtime.

Team Leadership

- Selected by management to perform lead duties on Cybex production line, overseeing team of 16 assemblers.
- Trained, guided and provided ongoing support to assembly team members to meet production goals.

Quality Control – Shipping & Receiving

- Inspected over 340 boxes of electronic parts daily to ensure quality standards.
- Logged incoming and outgoing shipments and prepared items for shipping.
- Verified shipping information against bills of lading, invoices, orders and other records.

Employment History

STANLEY CORPORATION, Dayton, OH (2005—2012)
Quality Control Inspector

SULVANA WIRE COMPANY, Dayton, HO (1995—2010)
Electronic Assembler

NEW VISIONS, Dayton, OH (1990—1994)
Electronic Assembler

Education

Electronics Technology courses
Dayton Community College, Dayton, OH