

The Deer Park LEPC is a cooperative partnership between community, government, emergency response agencies, businesses, and industry striving to promote and maintain public health and safety by preparing for hazardous materials-related incidents as part of a comprehensive community program. Our goal is to protect citizens and the environment by providing hazard awareness education, training exercises, emergency response plans and an emergency notification system.

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE
P. O. BOX 700
DEER PARK, TEXAS 77536

AGENDA
of

A SPECIAL MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE EXECUTIVE COMMITTEE TO BE HELD AT DEER PARK CITY HALL, LOBBY CONFERENCE ROOM, 710 E SAN AUGUSTINE, DEER PARK, TEXAS, OR VIA WEBEX ON JUNE 1, 2020 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

COMMITTEE REPORTS

Executive Committee

Communications

Siren Project Update

Hotel Shelter-in-Place Info Cards

Community Awareness

2020 Volunteer Opportunities

2021 Calendar

LEPC SubGrant Application

Emergency Response/Transportation

2020 Drill Plan

NEW BUSINESS

Administrative

2020 Meetings (Aug. 10, Sept 14, Nov. 2)

Shannon Bennett
Secretary/Treasurer

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

710 EAST SAN AUGUSTINE STREET

DEER PARK, TEXAS 77536

Minutes

of

A SPECIAL MEETING OF THE EXECUTIVE COMMITTEE OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE HELD IN CITY HALL, 710 EAST SAN AUGUSTINE STREET, DEER PARK, TEXAS VIA TELEPHONE/VIDEO CONFERENCE ON JUNE 1, 2020 P.M., WITH THE FOLLOWING MEMBERS PRESENT:

JAMES STOKES
KEVIN MACHEMEHL
SHANNON BENNETT
ROBERT HEMMINGER
CHRISTINA PEREZ

CHAIRMAN
VICE-CHAIRMAN
SECRETARY/TREASURER
COMMUNICATIONS CHAIR
COMMUNITY AWARENESS CHAIR
(WEBEX)
EMERGENCY RESPONSE/
TRANSPORTATION CHAIR (WEBEX)

ROBERT CAMPISE

CALL TO ORDER – Chairman Stokes called the meeting to order at 11:00 a.m.

COMMITTEE REPORTS

James Stokes, Executive Committee Chairman, reported:

LEPC SubGrant Application – Ms. Perez suggested updating the Residential and Business Packets through the grant, along with getting shirts for the volunteers.

Mr. Hemminger will review the grant application to see if the Residential and Business Packets qualify.

Robert Hemminger Communications Committee Chair, reported:

Update of Sirens Project – “We were notified last week that all of the equipment is here for the remainder of the sirens. There has been a delay due to COVID -19, but Crosspoint Communications indicated they would get the reminder of the project on their schedule. I anticipate the project will be complete by the end of this month.”

Hotel Shelter-in-Place Information Cards – “In 2011, the City of Deer Park passed an ordinance requiring on the back of all hotel doors in the City, Shelter-In-Place information. The City of

La Porte started this and Deer Park followed. The DPLEPC brought the first round cards. A local hotel reached out to me who is doing a remodel, and asked if I would replace the cards. The cards have not been updated since 2011. I have the original sign used 9 years ago. I have attempted to update the card. I will send it out to the Executive members for revisions. It needs to be a partnership between the Communications and the Community Awareness Committee. My thought is to print them on cardstock, but it could be an item we submit in the grant application.”

Christina commented, “I think it’s a great idea and needs to aligned with our other documents”

Christina Perez, Community Awareness Subcommittee Chair, reported:

2020 Volunteer Opportunities – “We had to cancel several events due to the coronavirus. Our next event is Salute to Education, which is in August. I heard from the representative of the Hot Zone Conference, they have not made an official determination if they’re going to have it or not.

Ms. Perez advised the Committee that giveaways were ordered for the year and since most of the events were cancelled, we have plenty of giveaways that will go into next year.

2021 Calendar – “The theme is ‘Deer Park LEPC Safety and Knowledge’. Each page will be devoted to a different topic such as, Sirens (When they go off and Why); Flaring; General Transportation Safety; Different Types of Facilities; Odor Issues and What to Do About Them; Air Monitoring; Shelter-In-Place; Hazardous Materials in your Home; CodeRed; and Why is Deer Park such a great place for Industry. We are still short several pages. Does anyone have any suggestions?”

Mr. Hemminger suggested adding a Wally page. Chairman Stokes suggested adding a page ‘What is a LEPC’ and ‘Why do we have an LEPC’.

Mr. Perez commented, “We will keep working on the topics. I plan to have a Community Awareness meeting before the next general meeting to work on the layout of the calendar.”

Robert Campise Emergency Response/Transportation Committee Chair, reported:

2020 Drill – “The vision for this years drill was to bring in an outside facilitator and engage CIMA to do a full function drill with CIMA and the Deer Park LEPC. Everything has changed dramatically. CIMA is at a halt, we are not even having team meetings. I honestly don’t know what the rest of this year will bring. I think the best thing to do is a LEPC only drill. We can always bring in other organizations. My question is, is the funding still available for the drill.

Ms. Bennett answered, “Yes. We budget every year for the drill.”

Mr. Campise commented, “The drill can be scheduled in September or October.”

Chairman Stokes suggested September 2nd or November 4th since EOC meetings are scheduled on those days.

NEW BUSINESS

Ms. Bennett advised the Committee of a Public Information Request received from Stephen Snow who is a student at the University of Texas requesting a copy of the Deer Park LEPC Comprehensive Emergency Plan.

Vice-Chairman Kevin Machemehl led a discussion on an email received from David Wade referencing continued support of the mandatory industrial credentialing system.

Ms. Bennett commented, "At the last meeting we discussed the ENS Network book that we used to maintain and distribute to industry. We reviewed the LEPC membership list, compared it to the forms distributed at the Plant Manager Breakfast and discovered it covers all the pertinent information. The list will be updated sent to the membership and to Dan Hieken to post in the E-Notify system."

Mr. Hemminger suggested that for the next couple months that we offer WebEx as an option to attend the meeting.

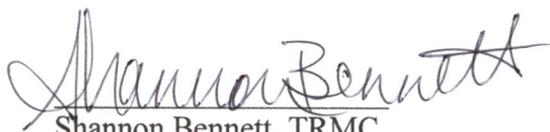
NEXT MEETING

The next meeting of the Deer Park LEPC Executive Committee will be August 3, 2020 at 11:00 a.m. at City Hall.

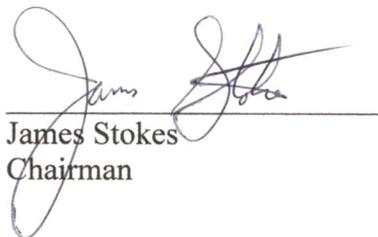
Meeting adjourned at 11:43 a.m.

ATTEST:

APPROVED:



Shannon Bennett, TRMC
Secretary/Treasurer



James Stokes
Chairman