

**CITY OF DEER PARK  
ANIMAL OR FOWL NOISE INCIDENT  
REPORT**

This form to be completed by the complainant  
Write UNKNOWN if you do not know the answer to any question  
(See back on options for submitting this form.)

For use by city only	
Date:	Time:
Report Number:	
Officer:	
ID#	

**Complainant Information**

Name (Last, First, MI)				
Address	City	State	Zip	Apt#
Date of Birth	Telephone			
	Res:	Bus:		

**Animal or Fowl Owner Information**

Please provide as much of the following requested information as possible to ensure the correct identification of the animal or fowl owner and to expedite the issuance of a complaint

Name (Last, First, MI)						
Address	City	State	Zip	Apt#		
Description of Owner						
Sex	Race	Height	Weight	Hair Color	Eye Color	Approx. Age

**Vehicle Description (We use this to help identify the animal or fowl owner)**

1)License#	Make/Model	Color	2)License #	Make/Model	Color
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**Information on noise incident**

You need to complete this section with one specific incident. Five occurrences are required. Use the incident log to track all occurrences.

Number of animal or fowl at location?	Animal or Fowl Description: (Breed, Color, Size, Sex, Name)
Has incident occurred multiple times? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Incident(s) Occurred:	Time Incident began: _____ Time Incident ended: _____ If offensive noise was not continuous, estimate total minutes during an hour in which noise occurred.
Where was the animal or fowl when the incident occurred? (i.e. inside house, yard, etc.)	
Where were you when incident occurred? (i.e. inside house, yard, etc.)	
What do you think caused the animal or fowl to make or emit offensive noise? (i.e. the mailman, cat, dog, etc.)	

**Efforts taken to resolve the problem**

Did you speak with the offending animal(s) owner? <input type="checkbox"/> Yes <input type="checkbox"/> No Reaction:	Did you leave a note for the offending animals owner? <input type="checkbox"/> Yes <input type="checkbox"/> No Response:	
Did you report this to your HOA (answer N/A if not applicable?) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Response:	Have you tried using a mediation Service <input type="checkbox"/> Yes <input type="checkbox"/> No Response:	
Are there other witnesses? (if yes, name, address and phone) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Attached documents and evidence: <input type="checkbox"/> Incident Log <input type="checkbox"/> Audio Tape <input type="checkbox"/> Video Tape <input type="checkbox"/> Other		
Printed Name	Signature	Date

Please read this before you sign: By signing this Animal or Fowl Noise Incident Report, you are stating that during the date(s) and time(s) indicated above, the noise of this particular animal or fowl was loud, annoying and disturbed you personally. If legal action is taken and a trial is set at the City of Deer Park Municipal Court, you will be subpoenaed and required to testify in court based on your verification of the evidence contained within the Complaint and the Animal or Fowl Noise Incident Log history document.



## Animal or Fowl Noise Incident Log City of Deer Park, TX

One entry per incident where the animal or fowl emitted an offensive noise continuously for at least 5 minutes. There must be 15 minutes between incidents.

#	Date	Time Began	Time Ended	Were Owners Home?	Location of Animal or Fowl	Your Location	Description of Event
1.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
5.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
6.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
7.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
8.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
9.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
10.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
11.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
12.				<input type="checkbox"/> Yes <input type="checkbox"/> No			

Please read this before you sign: By signing this Animal or Fowl Noise Incident Log, you are stating that during the date(s) and time(s) indicated above, the noise of this particular animal or fowl was loud, annoying and disturbed you personally. If legal action is taken and a trial is set at the City of Deer Park Municipal Court, you will be subpoenaed and required to testify in court based on your verification of the evidence contained within the Complaint and the Animal or Fowl Noise.

Incident Log history document.

Complainant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Complainant's Name: \_\_\_\_\_

Complainant's Address: \_\_\_\_\_



## **ANIMAL OR FOWL NOISE INCIDENT**

### **City of Deer Park**

### **INSTRUCTIONS**

A resident may elect to file a noise complaint against the owner of an animal or fowl that interferes with the public peace and comfort.

You may wonder why we ask for so much information. The reason is that we are required to have the information to be able to file the case with the Municipal Court. The Prosecutor needs to know what prior actions you have taken to resolve the issue. Have you spoken with the neighbor, have you left them a note, have you reported it to the Homeowners Association? A jury might not look favorably on someone making a noise complaint that hasn't done anything but call the police department or Animal Control. It also helps build a strong case if you have made multiple attempts at resolving the issue with the owner. The animal or fowl owner needs to be informed that their animal or fowl is causing a problem.

Most residents have done all that they can before calling for help from the City. That effort goes a long way with the Judge and Jury deciding the case.

Some of the information is used to try and identify the owner of the animal or fowl. The people living at the house may not be the actual owner. They could be relatives or renters. Information on vehicles helps us try to identify the animal owners. Description information can help us if there are two people with similar names but look totally different.

How to make your case stronger:

- The more people that you are able to list as witnesses the better (this includes a spouse). Each complainant may submit a separate form and log.
- Having an audio or video tape.
- Providing copies of notes or letters that were given to the neighbor.
- Providing copies of any correspondence with the HOA.

Make sure you keep copies of anything that you submit.

How to submit your paperwork:

Drop off – You may drop it off at the Animal Control Office which is located at 4100-G Luella Avenue, Deer Park, Texas or at the Public Works Office inside City Hall located at 710 E. San Augustine, Deer Park, TX 77536.

Email – If you have the ability to scan the completed forms and email them, you may submit the scanned forms to [sdiggs@deerparktx.org](mailto:sdiggs@deerparktx.org)

Mail – You may mail the forms to:

City of Deer Park  
Animal Control  
P.O. Box 700  
Deer Park, TX 77536



## **ANIMAL OR FOWL INCIDENT LOG**

### **City of Deer Park**

### **INSTRUCTIONS**

A resident may elect to file a noise complaint against the owner of an animal or fowl that is creating a disturbance by barking , howling, yelping or making other noises. There are two scenarios as described below:

#### **Animal or Fowl is making noise in the presence of an officer** (Police Officer or Animal Control Officer)

- Animal or fowl must be continually making noise for 5 minutes or more.
- A citation may be issued based on the circumstances.

#### **Animal or fowl is NOT making noise in the presence of an officer** (Police Officer or Animal Control Officer)

- An officer cannot issue a citation unless they witness the animal or fowl making the noise. They are relying on information provided by you to prove the case.
- On the first reported complaint, notification will be made to the pet owner informing them that their animal or fowl is disturbing and they the need to abate the situation.
- An Animal or Fowl Incident Report and an Animal or Fowl Incident Log will be provided:
  - The Incident Report will provide information to the prosecutor that increases the chances of conviction.
  - The Incident Log helps establish the noise as a nuisance and increases the chances of conviction
- Additional information such as audio and video recordings help provide evidence that the noise is a nuisance.
- To increase the possibility of legal action and charges being filed, please include additional witnesses, such as neighbors residing within the vicinity, who are willing to complete a complaint form and appear in Municipal Court. You may file a complaint without additional witnesses. However, it may become a situation whereby it could be the pet owner’s word against yours.
- There is not a set threshold on how many times an animal or fowl has to make noise or how long it has to make the noise. Each case is based on its specific elements.
- The case will be decided upon information provided by you. Therefore, it is recommended that you be as detailed as possible and provide as much evidence as possible.