

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT CITY OF DEER PARK CITY HALL COUNCIL CHAMBERS, 710 EAST AUGUSTINE STREET, JANUARY 24, 2017 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Introductions

Company Overview - Dow Chemical

Presentation – TCEQ Grant Update

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – November 29, 2016

Financial Report – November and December 2016

Committee Reports

Executive Committee
2017 Budget
Plant Manager's Breakfast
Attendance and Participation Report

Communications
Review any and all Level 2 and Level 3 incidents
CodeRed Telephone Notification System
Plant Alarm Test Schedule

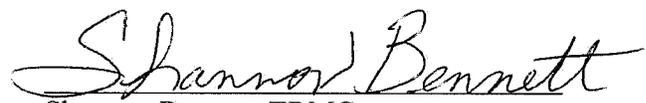
Community Awareness
Website

Emergency Response/Transportation
2017 Drill

New Business

Announcements

Meeting Schedule 2017 - Feb 28, March 28, Apr. 25, May 23, June 27, Aug. 22, Sept.26, Oct.24, Nov.28


Shannon Bennett, TRMC
Deer Park LEPC Acting Secretary/Treasurer

Posted January 19, 2017

TO: Deer Park CAER/LEPC Team

13-171

SUBJECT: Minutes of January 24, 2017 - Hosted by the City of Deer Park

CALL TO ORDER

Chairman James Stokes called the meeting to order at 11:03 a.m.

INTRODUCTIONS

Self-introductions were given by Jeff Clark, Chuck Sawyer and Ron Blackerby of USA Environmental, Brei Richardson of Texas Molecular, Richard Philbrick of Shell, Donna Carter of Adler Tank Rentals and Travis Armstrong of Vopak Terminals.

PRESENTATION

Ray Cook of Dow Deer Park Operations /Emergency Response and Transportation Chair gave an overview of the Deer Park site and other Houston area operations. Mr. Cook's Power Point presentation introduced the LEPC to Dow's 'Houston Hub Operations' made up of four sites, with the focus of his presentation on the Deer Park site. The site on Independence Boulevard currently has 560 employees. Located at 1900 Tidal Road, Mr. Cook described how the footprint of that industrial area has changed. The facility, Dow Coatings largest Monomer producer, is a Highly Protected Facility. Mr. Cook described Dow's Emergency Response equipment and various aspects of the facility. (Exhibits A1 – A20)

PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)

There were no comments.

MINUTES

Motion was made by Buddy Rice and seconded by George Tullgren to accept the minutes for November 29, 2016. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Chuck Wolf and seconded by Norma Hysler to accept the financial reports for November and December, 2016. Motion carried unanimously to accept both reports.

COMMITTEE REPORTS

Jay Stokes, Executive Committee Chairman stated:

"We had our first Executive Committee meeting of the year and we're very excited about 2017. For all of you that work and live in Deer Park, we hope you'll join us in our 125th Anniversary for the City of Deer Park."

2017 Budget - "Regarding the budget, I wanted to report that as of the calendar year, December 31, 2016, we had a balance of \$123,406.39. Soon we will be calculating what the contribution rate will be as members and will be sending out the billing for that in February. The funds that we receive from the grant will be applied toward the budget, which will be reflected at the end of the year, as Robert mentioned previously."

Plant Managers Breakfast/Attendance and Participation Report – “There will be a Plant Managers Breakfast the morning of March 8th, so please report that to your plant managers and we’ll be getting information out to them. Our attendance was much lower in 2016, compared to 2015. Ideally, we would like to see every Plant Manager represented. Please help us spread the message on that. At the Plant Manager’s Breakfast, we will be discussing the attendance of our LEPC meetings. If a plant is a member of the LEPC and they come to one meeting, it will reflect in the report that for a whole calendar year, their representative attended one meeting. This will be an annual report, which we hope will improve participation.”

Robert Hemminger, Communications Subcommittee Chair, reported:

Plant Alarm Test Schedule and CodeRed Telephone Notification System – “In addition to the sign-up sheet for the company overview, there are two other sheets being passed that one, is a Plant Alarm Test Schedule. What we are asking for each facility who has sirens at your facility, that you do a regularly scheduled test, be it monthly or weekly. We want to post these times on our website for our citizens and we will also have it at our Dispatch Center. The second is a list that we are going to create in our CodeRed Notification System. It is a project that TCEQ is funding for the first year and after that year, the City will be covering the expense. Within that system, we will create a Deer Park LEPC Group. CodeRed is the new telephone notification system for the City of Deer Park. Also this is the system we will use for Public Emergency Warning messages.”

Review of Level 2 and Level 3 Incidents –

Kevin Machemehl with OxyChem reported, “On January 5th, we had a valve that accidentally opened during maintenance activities. Perimeter monitoring and SAFER modeling indicated there was no off site impact. We are currently conducting an investigation to determine root cause and preventative measures. It was less than five minutes before they downgraded it to a Level 1.”

Richard Philbrick with Shell reported, “On December 11th, the mystery oil sheen at our dockside was investigated and no further action was needed.”

Robert Hemminger stated, “On January 12th, ITC had a train incident on their facility. They sent it in as a Level 3 because the train had Tidal Road blocked. There was no chemical release with that incident.”

Norma Hysler, Community Awareness Subcommittee Chair, reported:

“We are currently working on our website. We will be meeting with the new representative from the School District next week and bring the website up to date. Shannon Bennett will be able to make future changes on the website as needed. I have also placed calendars on the table for those that would like some. The first meeting for next year’s calendar will be April 20th, 2017.”

Emergency Response/Transportation, Ray Cook reported:

“We’ll have our first meeting this afternoon, following this meeting at 1:00 p.m. I did send out an email to those on the list and we will go over that list at the one o’clock meeting. We’ll also discuss a drill as well as the spreadsheet that I sent out.”

ANNOUNCEMENTS

Robert Hemminger commented, "On May 23rd, 2017, one of our regular meeting dates, we will have a presentation from the State Emergency Management Coordinator, Nim Kidd, at the Jimmy Burke Center. Invitations have been extended to the La Porte and Southeast Regional Pasadena to make this a joint meeting of our LEPCs. It's timely in that our State Hurricane Exercise will be the first week of June."

Rick Deel of ECHMA, commented, "On April 3rd - 7th, we going to have a 305, all Hazardous Incident Management Team Training Class. This will be held at the Shell Deer Park Learning Center and members of Ship Channel Industry District, ECHMA and CIMA will be holding a week long class. It is free and you can sign up online. Also, I retired from Lubrizol and I will be working with ECHMA as a Liasion with the LEPC."

Jay Stokes commented, "Continue to keep Sandra Watkins in your prayers. She is still out on medical leave. We appreciate the work that Shannon is doing in her absence. Also, throughout the years we have had different people represent the Police Department and Lieutenant John Yettevich is going to be our Police Department Representative for a while. He just completed the FBI National Police Academy, so if you get a chance, ask him about that. We're glad that you're back with us."

NEW BUSINESS

There was none.

NEXT MEETING

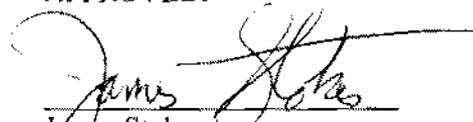
The next meeting will be on February 28, 2017.

Meeting adjourned at 11:49 a.m.

ATTEST:


Shannon Bennett, TRMC
Acting Secretary/Treasurer

APPROVED:


James Stokes
Chairman