

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT CITY OF DEER PARK CITY HALL COUNCIL CHAMBERS, 710 EAST AUGUSTINE STREET, FEBRUARY 28, 2017 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Introductions

Company Overview - Shell Chemical

Presentation – Recognition for Sandra Watkins

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – January 24, 2017

Financial Report – January 2017

Committee Reports

Executive Committee  
Plant Manager's Breakfast  
Election of Officers

Communications  
Review any and all Level 2 and Level 3 incidents

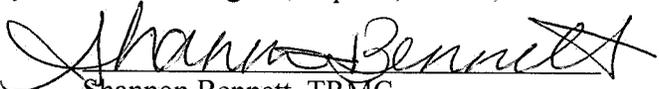
Community Awareness  
Website

Emergency Response/Transportation  
2017 Drill

New Business

Announcements

Meeting Schedule 2017 - March 28, Apr. 25, May 23, June 27, Aug. 22, Sept.26, Oct.24, Nov.28

  
Shannon Bennett, TRMC  
Deer Park LEPC Acting Secretary/Treasurer

Posted February 23, 2017

**TO:** Deer Park CAER/LEPC Team

13-174

**SUBJECT:** Minutes of February 28, 2017 - Hosted by the City of Deer Park

**CALL TO ORDER**

Chairman James Stokes called the meeting to order at 11:02 a.m.

**INTRODUCTIONS**

Self-introductions were given by Stephanie Bailey of Witt O'Brien's.

**PRESENTATION**

**Recognition of Sandra Watkins** - Jay Stokes, Chair presented Mrs. Watkins with a plaque and gift card on behalf of the Deer Park LEPC in recognition of her many years of service to the Committee.

**Company Overview** - Richard Philbrick of Shell Chemical gave an overview of Shell Deer Park – Houston Port Region. Mr. Philbrick's Power Point presentation introduced the LEPC to Shell Deer Park Refinery and Shell Deer Park Chemical Plant. Shell overall offers Deer Park a fully integrated refinery and petrochemicals plant, operating 24/7, 365 days/year. Covering 2,300 acres on the Houston Ship Channel, Shell employs 1,500 persons, plus contractors. The crude oil refining of Shell produces approximately 340,000 barrels a day, while Shell Chemical's key businesses are aromatics, light & heavy olefins and phenol. Mr. Philbrick described their Emergency Response Organization, which includes a variety of seven different teams, five full time responders with a minimum staffing of twelve per shift and a detailed description of their response equipment. Highlights were given of Shell's continual community outreach and awareness efforts. (Exhibits A1-A4)

**PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)**

There were no comments.

**MINUTES**

Motion was made by Rick Anorga and seconded by Norma Hysler to accept the minutes for January 24, 2017. Motion carried unanimously.

**FINANCIAL REPORT**

Motion was made by Norma Hysler and seconded by Buddy Rice to accept the financial reports for January, 2017. Motion carried unanimously to accept both reports.

**COMMITTEE REPORTS**

**Jay Stokes, Executive Committee Chairman stated:**

**Plant Managers Breakfast** – “We have the Plant Manager's Breakfast and we hope that you and your Plant Managers are aware of this. It will take place the morning of March 8<sup>th</sup>, at the Battleground Golf Course at 7:30 a.m.”

**Election of Officers** – Motion was made by Buddy Rice and seconded by Rick Anorga to elect Jay Stokes as Chair, Chris Hext as Vice-Chair and Shannon Bennett as Secretary/Treasurer. Motion passed unanimously.

**Robert Hemminger, Communications Subcommittee Chair, reported:**

**Review of Level 2 and Level 3 Incidents** – “Since our last LEPC meeting, we’ve had forty-one Level 1 incidents. We’ve had one Level 2 and one Level 3, which the Level 2 happened this morning at Oxy. They called and had a truck that was loaded with a caustic solution which spilled on the road inside the plant. They started out as a Level 2 because they weren’t sure if it got into the drainage ditch. It did not, so they downgraded it to a Level 1. Also, back on February 14<sup>th</sup>, Shell had a small spill or a sheen in the Ship Channel and it was promptly handled.”

**Norma Hysler, Community Awareness Subcommittee Chair, reported:**

“The only report I have is on our website. The teacher that we have working on our website this year, is going to resign at the end of the school year. The latest minutes are on the website. We met last month with she and the webmaster and gave her some changes that needed to be made, and they have been updated. The class enjoys working on this project for us, so next school year, if they have another web class, we will get that teacher to oversee the site.”

**Emergency Response/Transportation, Robert Hemminger reported in Ray Cook’s absence:**

“I spoke with Ray this morning, he is on vacation, so there will not be a committee meeting after lunch today. He will be back for next month’s meeting. The drill planning session is actually taking place for the State’s part of the drill at TransStar right now and I’ll get a report from Pasadena. Once that comes back, when our Executive Committee meets on Monday, we will finalize the LEPC’s plan and we should have a report for next month. The 5<sup>th</sup> and 6<sup>th</sup> of June is when we will be doing the hurricane exercise.”

**ANNOUNCEMENTS**

Jay Stokes commented, “Everyone has probably noticed that we are building a new City Hall, so we have lost our front parking. It will become the construction laydown yard. In May, we will be having Nim Kidd the Director from Austin come and we are planning to meet at the Jimmy Burke Activity Center in combination with Pasadena LEPC and La Porte LEPC. In addition to that, please mark your calendars that the March meeting on the 28<sup>th</sup> and the April meeting on the 25<sup>th</sup>, also will take place at the Jimmy Burke Activity Center. For the next upcoming quarter, we’re going to move all LEPC meetings to the Jimmy Burke, not here at City Hall. We will decide where they will be held during June and August due to the summer activity at the Jimmy Burke. Between now and the opening of the new City Hall, this will be the last time that the LEPC will meet in this room. We will try to keep everyone aware well in advance.”

**NEW BUSINESS**

Frank Lerch with Union Pacific RR invited the Deer Park LEPC to the emergency preparedness training event of Dow Chemical Company and Union Pacific Texas Transcaer Training Tour. The training is free to all participants. Dates and locations are as follows:

4/18/17 - 4/20/17	-	Von Ormy (San Antonio Intermodal Terminal – UPRR)
4/27/17 – 4/29/17	-	Sugarland (Sugarland Industrial Track – UPRR/Nalco Champion)
5/10/17 - 5/12/17	-	Beaumont (Nederland – UPRR East Yard)
5/16/17 - 5/18/17	-	La Porte (Strang Yard – UPRR Yard)
5/25/17 - 5/26/17	-	Angleton (UPRR Yard)

Stephanie Bailey with Witt O'Brien's invited the Deer Park LEPC to attend the U.S. Environmental Protection Agency and the U.S. Coast Guard Sector Houston/Galveston 2017 Compliance Workshop. Hosted by Witt O'Brien's, it will be held on April 5, 2017 at the Norris Centers in Houston. (Exhibit B1)

**NEXT MEETING**

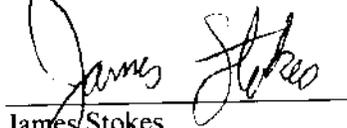
The next meeting will be on March 28, 2017 at the Jimmy Burke Activity Center.

Meeting adjourned at 11:44 a.m.

ATTEST:

  
Shannon Bennett, TRMC  
Acting Secretary/Treasurer

APPROVED:

  
James Stokes  
Chairman