

The Deer Park LEPC is a cooperative partnership between community, government, emergency response agencies, businesses, and industry striving to promote and maintain public health and safety by preparing for hazardous materials-related incidents as part of a comprehensive community program. Our goal is to protect citizens and the environment by providing hazard awareness education, training exercises, emergency response plans and an emergency notification system.

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT CITY OF DEER PARK CITY HALL COUNCIL CHAMBERS, 710 EAST SAN AUGUSTINE STREET, SEPTEMBER 25, 2018 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Introductions

Presentation – Joe Stepp, City of Pasadena Intelligence Coordinator -Regional Intelligence Center Operations, Function, and Responsibility

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – August 2018

Financial Report – August 2018

Committee Reports

Executive Committee

Communications

Review any and all Level 2 and Level 3 incidents

Community Awareness

Volunteer Opportunities – 2018

“Wally says...” Art Contest

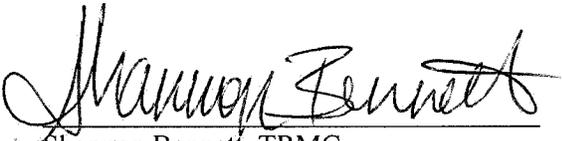
2019 Calendar

Emergency Response/Transportation

2018 Drill

New Business

Meeting Schedule 2018 – Oct. 23, Nov. 27


Shannon Bennett, TRMC
Deer Park LEPC Secretary/Treasurer

Posted September 21, 2018

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE710 EAST SAN AUGUSTINE STREETDEER PARK, TEXAS 77536

Minutes

of

A SPECIAL MEETING OF THE EXECUTIVE COMMITTEE OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE HELD ON SEPTEMBER 25, 2018 AT 10:30 A.M. AT, CITY HALL, CONFERENCE RM. 105, 710 EAST SAN AUGUSTINE, DEER PARK, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT:

JAMES STOKES	CHAIRMAN
SHANNON BENNETT	SECRETARY-TREASURER
ROBERT HEMMINGER	COMMUNICATIONS CHAIR
CHRISTINA PEREZ	COMMUNITY AWARENESS CHAIR
MARK TURVEY	EMERGENCY RESPONSE/ TRANSPORTATION CHAIR

1. CALL TO ORDER – Chairman Stokes called the meeting to order at 10:30 a.m.
2. DISCUSS REVIEW OPTIONS – Shannon Bennett, Secretary/Treasurer advised the Committee of the proposal received from Mike Brotherton of Belt Harris Pechacek, LLP with is estimated to be \$3500 for the review only, every other year, starting in 2019. The LEPC Clerk, Loretta French contacted Richard Laird, CPA and Jim Phillips of Compass Tax Solution, but there was no response received.

Mr. Turvey will reach out to Diane Sheridan who works with CIMA on their audit.

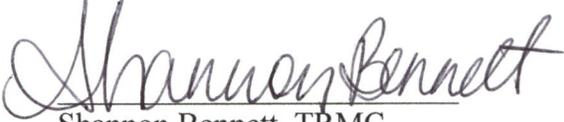
Chairman Stokes suggested budgeting the cost for the review and continue to look for a company to review the budget.

3. APPROVAL of 2019 BUDGET - Shannon Bennett, Secretary/Treasurer advised the committee of the calculation of the budget to cover the Siren Project. There were two options proposed, the first option is out of the total budget of \$243,500 taking the City's contributions (\$5,000) and unspent funds from 2018 (\$80,000) to make the contribution per employee to be \$16.24.

The second option is to bill the industry from the total budget of \$243,500 without the City contribution and unspent funds, which will make the contribution per employee to be \$26.03.

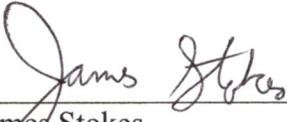
After discussion, the consensus of the Committee is to propose a budget of \$243,500 and take the 2019 City contribution (\$5,000) and the unspent funds from 2018 (\$60,000) which will make the contribution per employee \$19.07.

ATTEST:



Shannon Bennett, TRMC
Secretary/Treasurer

APPROVED:



James Stokes
Chairman