

The Deer Park LEPC is a cooperative partnership between community, government, emergency response agencies, businesses, and industry striving to promote and maintain public health and safety by preparing for hazardous materials-related incidents as part of a comprehensive community program. Our goal is to protect citizens and the environment by providing hazard awareness education, training exercises, emergency response plans and an emergency notification system.

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT THE DOW BUILDING, 4460 HWY 225, ROOM 1012, October 24, 2017 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Introductions

Company Overview —

Presentation —

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – September 26, 2017

Financial Report – September 2017

Committee Reports

Executive Committee

Proposed 2018 Budget
Update on the 501c3 Status

Communications

Review any and all Level 2 and Level 3 incidents

Community Awareness

Upcoming events
Recap on Hot Zone
November 4th 125 Celebration
2018 Calendar
LEPC Website

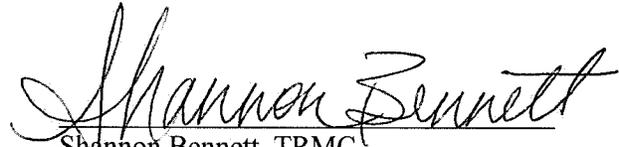
Emergency Response/Transportation

2018 Drill

New Business

Group Photo

Meeting Schedule 2017 - Nov.28

A handwritten signature in black ink that reads "Shannon Bennett". The signature is written in a cursive style with a horizontal line underneath the name.

Shannon Bennett, TRMC
Deer Park LEPC Secretary/Treasurer

Posted October 20, 2017

TO: Deer Park LEPC

13-192

SUBJECT: Minutes of October 24, 2017 - Hosted by Dow

CALL TO ORDER

Chairman Jay Stokes called the meeting to order at 11:00 a.m.

INTRODUCTIONS

Self-introductions were given by McKenzie Rueger with Valvoline and Diana Henk with Shell and Shane Reilly with Novvi.

PRESENTATION

Company Overview – Jay Stokes, City Manager of the City of Deer Park gave an overview of the City's operations. Deer Park operates under the Council-Manager form of government. Under this form of government, a City Manager is hired to handle the day to day operations within the City versus the Mayor handling more administrative duties. The City operates on a budget of approximately sixty million dollars, a tax rate of seventy-two cents and Industrial District contributions. Mr. Stokes explained how the Industrial District agreements are managed. Department overviews were presented, highlighting the strengths of each.

Presentation – None Given.

PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)

There were no comments.

MINUTES

Motion was made by Rick Anorga and seconded by Kevin Rodgers to accept the minutes for September 26, 2017. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Norma Hysler and seconded by Rick Anorga to accept the financial reports for September 26, 2017. Motion carried unanimously.

COMMITTEE REPORTS

Executive Committee, Jay Stokes reported:

Proposed 2018 Budget – “Your proposed 2018 Budget was included in your packet and we will approve it at the November meeting. If you have any questions, feel free to let Robert, Shannon, Chris or myself know and we'll be happy to address those. Anyone have a question? If not, should you have one, please get with us after the meeting.”

Update on the 501c3 Status – Shannon Bennett, Secretary/Treasurer recapped that the LEPC having worked under the City of Deer Park's Tax ID Number, the members agreed to obtain their own Tax ID Number. Currently, the LEPC has an EIN Number, has received the Articles of Incorporation and the goal is to be disconnected from the City by the end of 2017.

Communications Subcommittee, Robert Hemminger reported:

Review of Level 2 and Level 3 Incidents – No reports were given.

Christina Perez, Community Awareness Subcommittee, reported:

Recap on Hot Zone - "We finished the Hot Zone Conference last week and we had successful volunteers and thank you guys for participating. I understand that our revitalized booth was well received by Hot Zone attendees. Also, some interest was shown in our Wally Wise Guy program by other LEPC's. Overall, it was a success."

125th Celebration on November 4th – "We have the November 4th 125th Celebration Event/Concert upcoming in less than two weeks. We still need some help, in that we have one slot open for a volunteer. On November 3rd, we will be stuffing LEPC bags to hand out at the event. If you have any time to spare, please join us."

2018 Calendar - "We submitted our information to the printer a couple of weeks ago and are supposed to have a draft from them on October 31st. We will send that out to the Community Awareness Subcommittee and will meet on November 6th, if any of you would like to join us and offer your input. Also, today, Charles Thomas will be taking a group photo for our calendar and our new website that we are working on."

LEPC Website – "The website is supposed to be up and running in December."

Emergency Response/Transportation Subcommittee, Ray Cook reported:

2018 Drill – "We met after our last LEPC meeting, as we will again today, if anyone wants to attend. We discussed the joint LEPC meeting and we've received a positive response from all three entities, Southeast Regional LEPC, Greater Harris County and the City of La Porte LEPC. I've sent an email for four possible dates for a kickoff meeting and we're hoping for a good outcome from that."

ANNOUNCEMENTS

Terry Kimball with the Harris County Sheriff's office reminded the group that the Lynchburg Ferry will be closed until sometime in February.

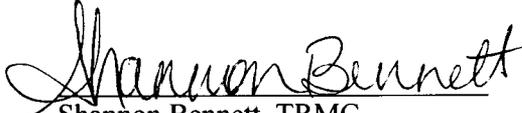
Ray Cook with Dow announced that on November 14th, the Dow Deer Park site will be hosting a full scale drill.

NEXT MEETING

Dow will host on November 28, 2017.

Meeting adjourned at 11:50 a.m.

ATTEST:



Shannon Bennett, TRMC
Secretary/Treasurer

APPROVED:



James Stokes
Chairman