

The Deer Park LEPC is a cooperative partnership between community, government, emergency response agencies, businesses, and industry striving to promote and maintain public health and safety by preparing for hazardous materials-related incidents as part of a comprehensive community program. Our goal is to protect citizens and the environment by providing hazard awareness education, training exercises, emergency response plans and an emergency notification system.

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT THE DEER PARK CITY HALL, 710 E. SAN AUGUSTINE, DEER PARK, TEXAS, ON OCTOBER 22, 2019 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Pledge of Allegiance

Introductions

Company overview - Shell

Presentation – Deer Park ISD Emergency Plan, Stephen Harrell

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – September 24, 2019

Financial Report – October 2019

Committee Reports

Executive Committee

PIO/EMC Group

Proposed 2020 Budget

Communications

Review any and all Level 2 and Level 3 incidents

Community Awareness

2020 Calendar

Emergency Response/Transportation

2019 Drill

New Business

Meeting Schedule 2019, Dec 3rd

A handwritten signature in black ink that reads "Shannon Bennett". The signature is written in a cursive style with a horizontal line drawn through the middle of the name.

Shannon Bennett, TRMC
Deer Park LEPC Secretary/Treasurer

Posted October 18, 2019

TO: Deer Park LEPC

14-46

SUBJECT: Minutes October 22, 2019

CALL TO ORDER

Chairman, Jay Stokes called the meeting to order at 11:03 a.m. Vice-Chairman, Mark Turvey led members in the Pledge of Allegiance of the United States and the Pledge to the Texas Flag.

INTRODUCTIONS

Self-introductions were given by first time visitors, Shane Feuge with the San Jacinto State Historic Site, Jonathan Franco with Dow and Kristin Callahan, Public Relations and Marketing for the City of Deer Park. Mr. Stokes asked all attendees to introduce themselves.

COMPANY OVERVIEW

Diana Henk of Shell gave a brief overview of the company which is located at the intersection of Beltway 8 and Highway 225. Shell Deer Park Refinery, which opened in 1929, is a fully integrated refinery and petrochemicals plant, operating 24/7, 365 days per year. Resting on 2,300 acres on the Houston Ship Channel, Shell is the second largest of nine refineries in the Shell North America network. In 1941, Shell Deer Park Chemical Plant opened with their key businesses being aromatics, light olefins, heavy olefins and phenol. Ms. Henk's overview included Shell's Emergency Response Organization, Equipment and Fire Protection Systems. The company's emphasis being People and Planet, Shell offers community outreach activities and is involved in various community awareness efforts. (Exhibits A1-A6)

PRESENTATION

Stephen Harrell, Assistant Superintendent of the Deer Park Independent School District gave an overview of the District of 15 Campuses and the enrollment of each Campus. Total enrollment of the District is 12,648 with 1,937 employees. The operating budget for DPISD is in the neighborhood of one-hundred million dollars a year. Eighty percent of the budget is salaries. Mr. Harrell reviewed the Shelter In Place Procedures and Active Shooter Safety Measures that the school practices.

PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)

There were none.

MINUTES

Motion was made by Andrew Smith and seconded by George Tullgren to accept the minutes of September 24, 2019. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by Don Davis and seconded by Phillip Arroyo to accept the financial report of October 2019. Motion carried unanimously.

COMMITTEE REPORTS

Executive Committee, Chairman, Jay Stokes reported: Mr. Stokes invited Kristin Callahan, PIO for the City to speak about the PIO Emergency Response Initiative Group that she's organizing.

Ms. Callahan advised how several municipalities in the area, those being Deer Park, La Porte, Pasadena, Seabrook and Baytown have joined together to create a Public Information Officer Emergency Management Coordinator Group. Shell, Dow, Lubrizol and Chevron are also participants. The purpose of the group is to get to know one another as contact points, learn best practices and who we should be working with in case of an emergency.

Shannon Bennett presented the proposed Budget of \$239,700 for 2020 which will be adopted at the December 3, 2019 meeting. Questions or comments were welcomed.

Communications Committee Chair, Robert Hemminger reported: "CrossPoint is out today working on the sirens. Hopefully by our last meeting, Phase 1 will be closed out before heading into the next phase in 2020."

Review of Level 2 and Level 3 Incidents – Diana Henk reported a Level 3 incident for Shell Deer Park had a sheen in Patrick's Bayou and also in September we had a small fuel fire in one of our reactors and it was quickly extinguished.

Tim Krietemeyer of ITC reported an in-house locomotive was traveling down an in-house track and passed over a disengaged derailer going one direction. As the train passed the derailer going the other direction, the derailer punctured the locomotive's fuel tank. It was determined that the derailer was not fully disengaged and was sticking up as the locomotive passed by a second time. Approximately 500 gallons of red diesel flowed into a nearby storm drain. In that storm drain, there was an old storm drain line that flowed directly to the ship channel. The product was contained and the area was cleaned. Regulatory communications were made.

Community Awareness Chair, Christina Perez reported –

2020 Calendar – "All pictures and everything is at the printer and we're expecting that back pretty soon. If anyone is interested in helping proof it, let me know."

Maxwell Center Seniors on January 31, 2020 – "We will be signing up Seniors at the Maxwell Center for CodeRed. It came out after the ITC incident that the Seniors did not know that CodeRed exists and so we will help them sign up. If you want to help, please sign up."

Emergency Response/Transportation Chair, Kevin Machemehl reported: “We have the November 6th Drill that’s coming up. Hopefully we’ll get a good participation. If you want to participate, get in touch with myself or Mark Turvey.”

NEW BUSINESS

There was none.

ANNOUNCEMENTS

Robert Hemminger asked for a moment of silence on behalf of the passing of Dale Blake with Kaneka and the President of the Southeast Regional LEPC.

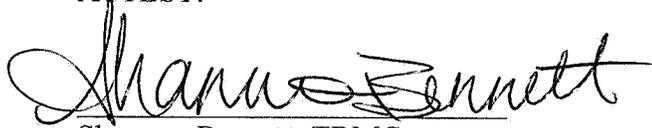
Dan Heiken announced E-notify training on November 5th in La Porte and November 7th in Pasadena.

NEXT MEETING

Mr. Stokes announced the next meeting will be December 3, 2019.

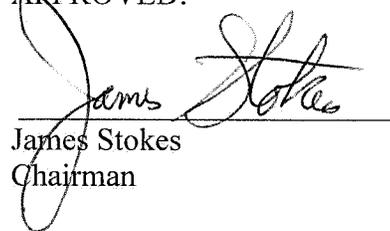
Meeting adjourned at 11:38 a.m.

ATTEST:



Shannon Bennett, TRMC
Secretary/Treasurer

APPROVED:



James Stokes
Chairman